

**Minutes of the City of Frederick
Mayor and Board of Aldermen Regular Meeting**

February 6, 2020
7:00 p.m.
City Hall Boardroom

- I. Mayor Michael O'Connor presided. Present were Aldermen Kelly Russell, Derek Shackelford, Roger Wilson and Ben MacShane and Alderwoman Donna Kuzemchak. Also present were City Attorney Sandra Nickols and Legislative Clerk Phyllis Hane.
- II. The Mayor led the Pledge of Allegiance.
- III. There was no invocation.
- IV. The Mayor presented a proclamation for Optimist Day. The proclamation was received by representatives of the Frederick Optimist Club.
- V. The minutes of the January 2, 2020 Mayor and Board of Aldermen Regular Public Meeting and January 16, 2020 Closed Session were previously distributed. On a motion made by Alderman Shackelford and seconded by Alderwoman Kuzemchak the Board voted 5-0 to approve the minutes of the January 2, 2020 Public Meeting. On a motion made by Alderman Wilson and seconded by Alderwoman Kuzemchak the Board voted 5-0 to approve the minutes of the January 16, 2020 Closed Session.
- VI. The Mayor announced that a Closed Sessions had been held on January 16, 2020 and January 29, 2020 and read into the record a summary of each of those sessions, which are attached hereto and made a part of these minutes as required under Section 3-306(c)(2) of the General Provisions Article of the Annotated Code of Maryland.
- VII. The Mayor announced the following receipt of a petition for annexation:

The City of Frederick has received a Petition for Annexation from the following entities: Patrick L. Cristoff, Jr, Cristoff Land Holdings, LLC, and Rebecca A. Staley, for those contiguous parcels of land containing 57.16 acres, more or less, being generally known as the "Cristoff Property" located north and south of Opossumtown Pike, Frederick, Maryland. The Legal Department has verified that the signatures comply with state law and has given the applicant notice to prepare an appropriate resolution for introduction at a future public meeting of the Mayor and Board of Aldermen in accordance with the Land Management Code.

The Mayor went on to state that he had spent the day in Annapolis participating in the winter conference of the Maryland Mayor's Association where he had the opportunity to hear the new Senate President Bill Ferguson and Speaker of the House Adrienne Jones speak. He noted this is a time of significant change in the Maryland legislature, with these individuals recently replacing long time public servants. The Mayor also mentioned there are several vacancies on City Boards and Commissions and encouraged residents to apply to fill those roles. He expressed his appreciation to those willing to serve the City in this way.

- VIII. During Aldermanic comments, Alderman Russell commented on the Optimist Day proclamation and noted the excellent work of the Optimist Club. She also commended the Frederick Police Department for their outstanding work resulting in the indictment of Lavonte Nash. Finally, she sent thoughts and prayers to two Prince George's County police officers shot in the line of duty.

Alderman Shackelford mentioned that he and some of his colleagues had participated in a joint proclamation with Frederick County in honor of Black History Month. He noted this is an appropriate time to recognize the accomplishments of African Americans, mentioning in particular former Aldermen William Lee and William Hall.

Alderman Wilson echoed Alderman Shackelford's comments regarding Black History Month and commented that he had recently visited the African American Museum in Washington DC with his daughter, which provided a great opportunity to expose her to the significance of African American History.

Alderwoman Kuzemchak noted she regretted not being able to attend the joint proclamation and stated as we celebrate Black History Month as a nation, we should contemplate how those who have gone before have paved the way for the present. She also thanked the Endangered Species Theatre Project for organizing Read Aloud Day earlier in the week. Finally, Alderwoman Kuzemchak echoed the Mayor's comments regarding Commission vacancies, noting specifically vacancies on the Public Art Commission and the Education Commission.

- IX. Public comments were received.

- X. Consent Agenda

A. Grants

On a motion made by Alderman Wilson and seconded by Alderman Russell the Board approved 5-0 consent agenda items A.1 and A.2:

1. Maryland Affordable Housing Trust Grant Agreement in the amount of \$75,000
2. Community Services Block Grant Agreement with the Maryland Department of Housing and Community Development in the amount of \$266,136

B. Memoranda of Understanding

On a motion made by Alderman Russell and seconded by Alderwoman Kuzemchak the Board approved 5-0 consent agenda items B.1 and B.2:

1. Approval of a Memorandum of Understanding with the Maryland Department of Housing and Community Development concerning the Housing First Program
2. Approval of a Memorandum of Agreement with the Maryland Community Action Partnership to establish Two-Generational case management services

C. Special Ordinance

On a motion made by Alderman Shackelford and seconded by Alderwoman Kuzemchak the Board approved 5-0 consent agenda item C.1:

1. Special Ordinance S-20-02 to amend the FY 2020 budget to include revenue and associated expenditures for a Maryland Community Action Partnership Grant

D. Budget Public Hearing Schedule

On a motion made by Alderman /Wilson and seconded by Alderwoman Kuzemchak the Board approved 5-0 consent agenda item D.1:

1. Fiscal Year 2021 Budget Public Hearing Schedule

XI. Public Hearing

1. On a motion made by Alderwoman Kuzemchak and seconded by Alderman Wilson the Board approved 5-0 Ordinance G-20-03 to amend the FY 2020 position schedule to add a full-time grant-funded grade six Case Manager position. There were no public comments.
2. On a motion made by Alderman Wilson and seconded by Alderman Shackelford the Board approved 5-0 Ordinance G-20-04 to amend the City Code by adding section 13-40.3 to establish regulations relating to parking for recharging plug-in electric drive vehicles. Public comments were received.
3. On a motion made by Alderman Wilson and seconded by Alderwoman Kuzemchak the Board approved 5-0 a Payment in Lieu of Tax (PILOT) Agreement with Frederick County, Maryland and Catoctin View Homes, LLC for the housing project located at 800 Motter Avenue and authority for the Mayor to make any changes to the agreement that are required for HUD and CDA funding. There were no public comments.
4. On a motion made by Alderwoman Kuzemchak and seconded by Alderman Wilson the Board approved 4-1, with Aldermen Russell, Shackelford, Wilson and Alderwoman Kuzemchak in favor and Alderman MacShane opposed, a purchase order in the amount of \$75,440 to Rescue One Training for Life, Inc. for purchase of 80 Automated External Defibrillators for use in City of Frederick vehicles that routinely contain more than one employee. Public comments were received.
5. On a motion made by Alderwoman Kuzemchak and seconded by Alderman Shackelford the Board approved 5-0 an Agreement with Griffin and Strong, P.C. in the not-to-exceed amount of \$238,000 for a Disparity Study (RFP 20-D). There were no public comments.
6. On a motion made by Alderman Russell and seconded by Alderman MacShane the Board approved 5-0 Resolution 20-02 to amend the Charter of the City of Frederick by revising Article VI, §§ 2-C and 9 for the purpose of removing the position of Director of Frederick Community Action Agency and establishing a new department, the Department of Housing and Human Services and a new position, Director of Housing and Human Services. Public comments were received.

7. On a motion made by Alderwoman Kuzemchak and seconded by Alderman Wilson the Board approved 5-0 Ordinance G-20-05 to amend the FY 2020 position schedule to eliminate the Director of Frederick Community Action Agency and add a Director of Housing and Human Services position. There were no public comments.

XII. There were no appointments.

XIII. During Aldermanic comments and new business, Alderwoman Kuzemchak announced she is planning to circulate draft legislation regarding rental licensing. She thanked Ryan Trout, Frederick County Housing Programming Manager, for his help with this issue.

Alderman Wilson thanked his colleagues and the public for their input regarding the evening's agenda, which he stated had done a lot of good for the City. He stressed that the actions of the Board of Aldermen are about providing services to residents and not only spending money.

Alderman Russell announced a public meeting to discuss the proposed Comprehensive Plan Update scheduled for the upcoming Saturday.

XIV. The Mayor announced that Tuesday had been Frederick Day in Annapolis, for which the City had partnered with the County for the first time. He expressed his support to the Board, staff, and partners in the Community for their input. The Mayor noted the importance of events such as this to build a cooperative relationship with the State. He also announced that February is Heart Month and encouraged everyone to make healthy choices. Finally, the Mayor stated he had just received news that former Aldermanic candidate Nate Powers had passed away.

XV. There were no committee reports.

XVI. There were no director reports.

XVII. Additional public comments were received

There being no further official business, the meeting was adjourned at 8:36 p.m.

Respectfully submitted,
Phyllis Hane
Legislative Clerk